

**FARRWOOD GREEN II**  
**CONDOMINIUM ASSOCIATION**

FINANCIAL STATEMENTS

Year Ended March 31, 2017

**FARRWOOD GREEN II CONDOMINIUM ASSOCIATION  
FINANCIAL STATEMENTS REPORT**

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**INDEPENDENT ACCOUNTANTS' REVIEW REPORT**

To the Board of Directors  
Farrwood Green II Condominium Association

We have reviewed the accompanying financial statements of Farrwood Green II Condominium Association (the "Association"), which comprise the balance sheet as of March 31, 2017, and the related statements of revenues, expenses, and changes in fund balance and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Association management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

**Accountants' Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

**Accountants' Conclusion on the Financial Statements**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

**Required Supplementary Information**

Management has omitted supplementary information about future major repairs and replacements of common property that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by that missing information.

*Roselli, Clark & Associates*

Roselli, Clark & Associates  
Certified Public Accountants  
Woburn, Massachusetts  
May 24, 2017

**FARRWOOD GREEN II CONDOMINIUM ASSOCIATION  
BALANCE SHEET  
MARCH 31, 2017**

	<b>Operating Fund</b>	<b>Replacement Reserve Fund</b>	<b>Total</b>
<b><u>ASSETS</u></b>			
Cash and cash equivalents	\$ 21,629	\$ 465,207	\$ 486,836
Accounts receivable	5,147	-	5,147
Prepaid insurance expense	9,900	-	9,900
<b>TOTAL ASSETS</b>	<b><u>\$ 36,676</u></b>	<b><u>\$ 465,207</u></b>	<b><u>\$ 501,883</u></b>
<b><u>LIABILITIES</u></b>			
Accounts payable and accrued expenses	\$ 1,555	\$ -	\$ 1,555
Prepaid assessments	5,380	-	5,380
Note payable	-	502,243	502,243
<b>Total Liabilities</b>	<b><u>6,935</u></b>	<b><u>502,243</u></b>	<b><u>509,178</u></b>
<b>FUND BALANCES (Deficit)</b>	<b><u>29,741</u></b>	<b><u>(37,036)</u></b>	<b><u>(7,295)</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 36,676</u></b>	<b><u>\$ 465,207</u></b>	<b><u>\$ 501,883</u></b>

See accompanying notes and independent accountants' review report.

**FARRWOOD GREEN II CONDOMINIUM ASSOCIATION**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES**  
**YEAR ENDED MARCH 31, 2017**

	<b>Operating Fund</b>	<b>Replacement Reserve Fund</b>	<b>Total</b>
<b><u>REVENUES</u></b>			
Condominium fee assessments	\$ 310,886	\$ -	\$ 310,886
Other income	18	-	18
Interest income	2	3,343	3,345
<b>TOTAL REVENUES</b>	<b>310,906</b>	<b>3,343</b>	<b>314,249</b>
<b><u>EXPENSES</u></b>			
Management fees	24,996	-	24,996
Legal and accounting fees	4,481	-	4,481
Administrative and office	2,642	-	2,642
Meeting expenses	901	-	901
Insurance	44,269	-	44,269
Repairs, maintenance and supplies	18,172	-	18,172
Landscaping and irrigation	47,965	-	47,965
Snow removal	38,502	-	38,502
Pest control	4,895	-	4,895
Electricity	4,859	-	4,859
Water and sewer	6,074	-	6,074
Interest and loan expense	-	9,958	9,958
Capital repairs and replacements - siding	-	495,647	495,647
<b>TOTAL EXPENSES</b>	<b>197,756</b>	<b>505,605</b>	<b>703,361</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>113,150</b>	<b>(502,262)</b>	<b>(389,112)</b>
<b>FUND BALANCES - Beginning of year</b>	<b>24,591</b>	<b>357,226</b>	<b>381,817</b>
<b>TRANSFERS BETWEEN FUNDS</b>	<b>(108,000)</b>	<b>108,000</b>	<b>-</b>
<b>FUND BALANCES (Deficit) - End of year</b>	<b>\$ 29,741</b>	<b>\$ (37,036)</b>	<b>\$ (7,295)</b>

See accompanying notes and independent accountants' review report.

**FARRWOOD GREEN II CONDOMINIUM ASSOCIATION  
STATEMENT OF CASH FLOWS  
YEAR ENDED MARCH 31, 2017**

	<u>Operating Fund</u>	<u>Replacement Reserve Fund</u>	<u>Total</u>
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>			
Excess (deficiency) of revenues over expenses	\$ 113,150	\$ (502,262)	\$ (389,112)
Adjustments to reconcile excess (deficiency) of revenues over expenses to net cash provided by (used in) operating activities:			
(Increase) decrease in:			
Accounts receivable	(1,159)	-	(1,159)
Prepaid expenses	314	-	314
Increase (decrease) in:			
Accounts payable and accrued expenses	630	-	630
Prepaid assessments	(1,004)	-	(1,004)
Net cash provided by (used in) operating activities	<u>111,931</u>	<u>(502,262)</u>	<u>(390,331)</u>
<u>CASH FLOWS FROM FINANCING ACTIVITIES</u>			
Borrowing draws on note payable	-	502,243	502,243
Interfund transfers	(108,000)	108,000	-
Net cash (used in) provided by financing activities	<u>(108,000)</u>	<u>610,243</u>	<u>502,243</u>
INCREASE IN CASH AND CASH EQUIVALENTS	3,931	107,981	111,912
CASH AND CASH EQUIVALENTS - Beginning of year	<u>17,698</u>	<u>357,226</u>	<u>374,924</u>
CASH AND CASH EQUIVALENTS - End of year	<u>\$ 21,629</u>	<u>\$ 465,207</u>	<u>\$ 486,836</u>
<u>SUPPLEMENTAL DISCLOSURE</u>			
Cash paid for income taxes	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Cash paid for interest	<u>\$ -</u>	<u>\$ 8,825</u>	<u>\$ 8,825</u>

See accompanying notes and independent accountants' review report.

**FARRWOOD GREEN II CONDOMINIUM ASSOCIATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2017**

**Note A – Nature of Organization**

Farrwood Green II Condominium Association (the “Association”) is a condominium association established in the Commonwealth of Massachusetts on April 1, 1982. The Association, which consists of 128 residential units located in Haverhill, Massachusetts, is responsible for the operation and maintenance of the common property of Farrwood Green II Condominiums.

The Association is government by a Board of Directors (the “Board”) consisting of elected unit owners. The Association engages a management company to oversee daily operating activities. Property Management of Andover provided these services throughout all of fiscal year 2017.

**Note B – Summary of Significant Accounting Policies**

The Association’s financial statements are prepared using the accrual basis of accounting. The Association’s fiscal year commences the first day of April 1 and concludes on the last day of March the following calendar year. Revenues are recognized when earned and expenses are recorded as incurred, regardless of the timing of related cash flows.

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Changes in estimates are recorded in the period which they become known.

*Fund Accounting*

The Association’s governing documents provide certain guidelines for governing its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts using fund accounting. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

*Operating Fund* – This fund is used to account for financial resources available for the general operations of the Association.

*Replacement Reserve Fund* – This fund is used to accumulate financial resources designated for future major repairs and replacements.

*Cash and Cash Equivalents*

Cash and cash equivalents include highly liquid investments with original maturities of three months or less. The Association’s deposits insured by the Federal Deposit Insurance Corporation (“FDIC”) up to \$250,000 at each financial institution. All Association deposits were fully insured at March 31, 2017.

The Association maintained four FDIC-insured certificates of deposit with an aggregate fair value of \$211,542 at March 31, 2017. The certificates of deposit mature at various times through December 2019 and bear interest at rates ranging from approximately 0.5% to 2.0% per annum. Penalties for early withdrawal, if any, would not be material to the Association. Accordingly, these certificates of deposit have been classified as cash equivalents in these financial statements.

#### *Accounts Receivable/Unit Owner Assessments*

Unit owners are subject to monthly assessments to provide funds for the Association's operating expenses, future capital acquisitions, and major repairs and replacements. Accounts receivable consists primarily of unit owner assessments and related charges outstanding at March 31, 2017. The allowance for doubtful accounts is based on the Association's assessment of the collectability of specific unit owner accounts and an assessment of the economic risk as well as an aging of the accounts receivable. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments become excessively delinquent, as determined by the Board. After significant measures have failed to result in their collection, an allowance for doubtful accounts is established to represent the estimated uncollectible amount. At March 31, 2017, there was no allowance for doubtful accounts.

#### *Property and Equipment*

Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association. The Association capitalizes any material property and equipment to which it has title at cost, and depreciates it using the straight-line method over its estimated useful life. No amounts were capitalized into property and equipment at March 31, 2017.

#### *Revenue Recognition*

Unit owner assessments are budgeted annually and due monthly into the Operating Fund. The Association recognizes revenue from unit owner assessments each month, which is considered the period the assessment is earned regardless of when the assessment is paid. Subsequent year assessments received in advance by the Association are reported as prepaid assessments. Excess condominium assessments are retained by the Association for use in future years.

Unit owners were assessed through the budgeting process at between \$192 and \$259 per month throughout all of fiscal year 2017. Allocation by unit is based upon percentage of beneficial ownership interest.

The Association has the right, subject to Board approval, to levy special or supplemental fee assessments for major operating items, or capital outlays.

#### *Income Taxes*

Condominium associations, if they qualify, may elect to be taxed either as regular corporations or to be treated as a tax-exempt homeowners' association under Internal Revenue Code Section 528. Under that section, the Association is not taxed on income and expenses related to its exempt purpose, which is the acquisition, construction, management, maintenance, and care of Association property. Nonexempt function income includes earned interest and any revenues received from nonmembers or activities outside of the Association's exempt purpose. The net nonexempt function income is taxed at 30% by the Federal government and at 5.1% by the Commonwealth of Massachusetts. During the year ended March 31, 2017, the Association qualified to be treated as a tax-exempt homeowners' association for tax purposes and elected such provisions.



The Association is open to examination by federal and state tax authorities for tax years 2014 through 2017. In evaluating the Association’s tax positions and accruals, the Association believes that its estimates are appropriate based on the current facts and circumstances.

*Subsequent Events Review*

Management of the Association evaluated subsequent events through May 24, 2017. There were no subsequent events to disclose.

**Note C – Note Payable**

In May 2016, the Association executed a \$750,000, 135-month business term loan with Avidia Bank (the “Note Payable”). The proceeds of the Note Payable are being used to finance a significant capital repair project in the Association’s Replacement Reserve Fund.

Under the terms of the Note Payable, the Association may draw down against the \$750,000 commitment over a period of fifteen months. During this draw down period, the Association is required to make monthly interest-only payments to Avidia Bank at a rate of 4.5% per annum. At the conclusion of the draw down period, the amounts advanced by Avidia Bank to the Association convert into a ten-year term loan that is scheduled to mature in November 2027. The stated interest rate on the ten-year term loan is 4.5%.

The Note Payable is secured by all Association assets and future condominium assessments. The Association is permitted to make prepayments on the Note Payable; however, should the Note Payable be refinanced with another lender during the first five years, a prepayment penalty is due to Avidia Bank.

In fiscal year 2017, the Association paid \$8,225 in interest to Avidia Bank. In addition, loan closing costs of \$1,733 were expensed in fiscal year 2017.

Based on the outstanding balance at March 31, 2017, the following represents the future minimum payments on the Note Payable that would be due:

<u>Year Ended March 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2018	\$ 13,362	\$ 22,555	\$ 35,917
2019	41,307	21,153	62,460
2020	43,205	19,255	62,460
2021	45,190	17,270	62,460
2022	47,266	15,194	62,460
Thereafter	<u>311,913</u>	<u>42,028</u>	<u>353,941</u>
Totals	<u>\$ 502,243</u>	<u>\$ 137,455</u>	<u>\$ 639,698</u>

The Association’s budget currently transfers \$93,000 each year from the Operating Fund to the Replacement Reserve Fund to finance the repayment of the annual forecasted principal and interest payments due on the Note Payable. This annual transfer amount is consistent with the forecasted annual debt service costs for the Note Payable drawn fully to \$750,000.

## **Note D – Deficit**

As a result of the significant siding project that commenced in fiscal year 2017 in the Association's Replacement Reserve Fund which was financed through the proceeds from the Note Payable (see Note C), a deficit of \$37,036 was initiated in the Association's Replacement Reserve Fund. The Association expects to eliminate this deficit through future transfers from the Operating Fund derived from the monthly condominium fee assessments.

## **Note E – Commitment and Contingencies**

### *Property Structures*

Condominium property, by its very nature, is inherently at risk to structural defects. These defects are not always immediately apparent, and quite often, replacement reserve fund balances are insufficient to cure the defect. Although the amount of liability resulting from such situations at March 31, 2017 cannot be determined, the Association believes that any resulting liability, if any, should not materially affect the financial statements. In those situations where replacement reserves are lacking, a special assessment is normally authorized to fund the amounts necessary to cure the defect.

### *Litigation*

The Association is subject to various other legal proceedings and claims, either asserted or unasserted, which arise in the ordinary course of operations. While the outcome of these other potential claims cannot be predicted with certainty, management does not believe that the outcome of any of these other matters will have a material adverse effect on the Association's financial position or results of operations.

### *Insurance*

In the event of a disaster, the Association could be exposed to losses for damages in excess of insurance coverage limits. The Association considers its insurance coverage adequate.

## **Note F – Future Major Repairs and Replacements**

The Association's governing documents require funds to be accumulated for future major repairs and replacements. Accumulated funds are held in separate accounts and are generally not available for operating purposes.

The Association has not engaged within an independent engineer to conduct a study to estimate the remaining useful lives and the replacement costs of the common property components within the past five years. The Association is accumulating funds for such major repairs and replacements. Since a study has not been performed, amounts accumulated in the Replacement Reserve Fund may not be adequate to meet future needs. If additional funds are needed, however, the Association has the right, subject to Board approval, to increase regular assessments or levy special assessments, or it may delay major repairs and replacements until funds are available.