

FARRWOOD GREEN CONDOMINIUM II

49-176 Farrwood Drive
Haverhill, MA 01835

March 2, 2012

TO: Homeowners of Farrwood Green II

FR: Property Management of Andover

RE: Upcoming Annual Meeting

Dear Neighbors,

Please find the enclosed letter from your Board Members regarding the upcoming Annual Meeting.

We have enclosed a proxy form, which allows you to vote with a board, pick your own proxy and make the proxy effective for a year, or valid only the date of the meeting.

In order for the proxy to be counted it has to be present and registered at the meeting. Thus, *regardless of the proxy type you choose*, please do one of the following:

Give a proxy to someone who will attend the meeting and will remember to bring the proxy.

Mail the proxy to:
Property Management of Andover
PO BOX 488
Andover, MA. 01810

Fax the completed proxy to Property Management of Andover at:
(978) 686-4664

Scan the completed proxy and email it to: board@farrwood2.com

Directions to the facility, the 2012/2013 Operating Budget and the Agenda for the Annual Meeting will be mailed to homeowners before the meeting date for your review.

If you have any questions, please contact our office.

Enclosure

*Managed by Property Management of Andover
PO Box 488
Andover, MA 01810
Telephone: 978-683-4101 Fax: 978-686-4664*

FARRWOOD GREEN CONDOMINIUM II

49-176 Farrwood Drive
Haverhill, MA 01835

March 2, 2012

Farrwood Green II Homeowners:

We, the board of managers, are writing this letter to remind homeowners of the upcoming annual meeting for Farrwood Green Phase II on March 26, 2012 (in the Executive Dining Room at Osgood Landing; sign in beginning at 6:30pm). This year, it is especially crucial that you participate.

We are facing the need to do some major improvements to the buildings and grounds that may require significant expenditure of funds. In some areas, the parking lots are falling into serious disrepair and a number of the buildings are in need of replacement siding. Both of these things (and more) affect the value of your property.

We will also be reviewing some legal issues that the association has been involved with during the past few years.

At the last two annual meetings, we have failed to meet the 50% quorum requirement to conduct general business. We NEED you to be at this meeting or to send your proxy so that the board can move forward on these and a number of issues.

In addition, we need people who are interested in serving on the board of managers. The by-laws require a minimum of three people serving on the board. At this moment we are at that minimum number, but we may not be able to retain these three people next year.

It is vitally important that you please do your part as a member of the Farrwood II condominium community. This is a critical year for the condominium association and we absolutely need your presence and participation at the annual meeting. If you can't be there, then please assign either the board or some other owner to act on your behalf.

With Sincere Thanks,

Todd Lariviere
(Acting President)

Theresa Poore
(Acting Treasurer)

Jonathan Campbell
(Acting Secretary)

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